

**STATEWIDE
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4800; DSN 853-4800
WEBSITE: <http://dema.az.gov/>**

**TITLE 32 EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT**

NATIONAL GUARD MEMBERSHIP IS REQUIRED: This is an excepted service position that requires membership in a compatible military assignment in the National Guard. Selectee will be **required to wear the military uniform.**

ANNOUNCEMENT NUMBER: 20-140T OPENING DATE: 24-Mar-20 CLOSING DATE: 30-Apr-20

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

Aircraft Mechanic Supervisor, WS-8852-12, E-7/MSgt - E-8/SMSgt, MPCN: 0078940734

APPOINTMENT FACTORS: OFFICER ☐ WARRANT OFFICER ☐ ENLISTED ☒

KNOWN PROMOTION POTENTIAL: NONE

SALARY RANGE:

\$36.45-\$42.51 PH

SUPERVISORY ☒ MANAGERIAL ☐

NON-SUPERVISORY/NON-MANAGERIAL ☐

LOCATION OF POSITION:

162nd Wing, Tucson, Arizona

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must be received by close of business (1530 MST) on the closing date shown above or if mailed postmarked no later than the closing date. The Human Resources Office will not accept applications that are mailed at government expense, exceptions to hard-copy delivery may be considered on case-by-case basis. Please contact 602-629-4826/4834 for consideration. Faxed applications will not be accepted.

AREA OF CONSIDERATION:

This position is in the Federal/Excepted Civil Service and is **open to current members in the Arizona Air National Guard.** Individual selected will receive an **Indefinite Appointment** and may be converted to permanent based on availability of funds or position no longer being encumbered. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will require a military medical records screening if applicable, to be completed prior to appointment, and/or may be required to take a pre-employment medical screening examination dependent on the position type and military medical records screening results.

INSTRUCTIONS FOR APPLYING: Individuals applying for vacancies with the Arizona National Guard may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Application documents must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary.

Applicants **MUST** submit a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement) or a separate document explaining how they meet each Knowledge, Skill and Ability listed below and a Resume or the Optional Form 612. Applicants **MUST** submit a completed RIP or any/other document to verify possession of AFSC.

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending

dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a current member of the Arizona Air National Guard, in a military position assigned to 162nd WG and must possess the following AFSC : 2AX7X

- Federal employment suitability as determined by a background investigator.
- May be required to successfully complete a probationary period.
- Participation in the Direct Deposit/Electronic Funds Transfer Program.
- Military Uniform must be worn.
- Applicants must maintain membership and employment in the National Guard in the military grade listed in this announcement.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

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| Relocation Incentive may be offered: | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |
| PCS may be offered: | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |

NOTES:

Note: This position is subject to rotating shifts, night shifts, and weekends/holidays.

Note: This announcement is being announced concurrently with 20-140A.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Ability to analyze the work plans developed by subordinate supervisors for accomplishment of assigned work orders and projects and the status of work being accomplished in relation to overall schedule requirements, including unanticipated or emergency requirements.
2. Ability to counsel employees and resolve informal and formal complaints and grievances and ensure proper corrective action is taken.
3. Ability to assign and explain work requirements to subordinate supervisors and sets deadlines.
4. Knowledge about recommending promotions or reassignments of subordinate supervisors and reviews personnel actions prepared by them.
5. Ability to estimate materials and manpower needs for specific jobs and maintain records and reports.

SPECIALIZED EXPERIENCE: Must possess at least **36** months of experience, education or training providing general instructions for the accomplishment of assigned work operations within the limits of policies and basic production schedules set by management officials. Completed work is evaluated for effective and economical use of personnel, equipment, materials and methods to meet production goals and quality standards. Experience which demonstrates the ability to plan, direct, and organize work assignments for lower grade personnel. Experience that provided knowledge of various lines of work performed by this function. Experience which demonstrates the ability to supervise or the potential to perform such duties as evidenced by the ability to communicate knowledge of general supervisory concepts, and knowledge of shop processes.

BRIEF JOB DESCRIPTION: This position is located at the 162 Wing, Tucson, Arizona. The purpose of this position is to provide overall direction and coordination of the subordinate work activities and functions. Work is carried out by two or more separate organizational units and is controlled through a small number of subordinate supervisors. The work involves two or more dissimilar or unrelated occupations. Plans the overall allocation of personnel and other resources to the organizational segments supervised to accomplish work operations which, because of their scope, volume, and complexity, must be planned on a quarterly or longer basis. Coordinates and directs the work of units supervised. Recommends promotion or reassignment of subordinate supervisors and reviews personnel actions prepared by them.

Makes formal appraisal of supervisors' work performance and reviews employee appraisals submitted by them. Implements safety regulatory requirements. Prepares for and participates in various types of readiness evaluations, inspections, mobilization and command support exercises. Performs other duties as assigned.

SELECTING OFFICIAL: CMSgt Miguel A. Islas
